

March 13, 2020

Update on Coronavirus (COVID-19) and Action Plan for Sky Cliff Center

As we continue to get more information regarding the novel Coronavirus (COVID-19), it is our responsibility at Sky Cliff Center to continue to evaluate our plan for our facility. We recognize that we have a responsibility to educate our staff, caregivers, and participants as to the impact of this outbreak. Because this is a new virus, new information is being provided daily. We recommend that you keep yourself educated by reading the latest information available from reliable sources. The Centers for Disease Control and Prevention (CDC) is going to be our recommendation for the first place to go for this accurate information.

We have developed the following plan to ensure that we keep all of participants and staff as healthy as possible (We will reevaluate this decision as we continue to get more information):

1. As of 3/12/2020, we will no longer have our Senior group go out in the general population on outings. This population is at high risk for complications. We feel that it is our responsibility to help maintain their health as much as possible.
2. For all of our participants, we know that it would be a potential hardship for the caregivers to not be able to bring their participants to Sky Cliff Center. We will remain open. As it is for the general population, we do need to make sure that we are being responsible to decrease the spread. We ask that if **anyone** at the home is ill with the potential symptoms of Coronavirus (cough, fever, and shortness of breath) please keep the participant home until the ill person has been tested and it is confirmed that they do not have Coronavirus.
3. In order to decrease the spread of infection at the Center, we will increase our cleaning efforts. All persons at the center, will be washing their hands with soap and warm water after the following circumstances (and monitored by staff to ensure accurate technique is used):
 - a. Upon arriving to Sky Cliff Center
 - b. Upon returning from an outing
 - c. Prior to lunch
 - d. After lunch
 - e. After using the restroom
 - f. Any other time deemed necessary by the staff
4. We will be making sure that all high contact surfaces are cleaned at least twice a day. These surfaces include door handles, tables, kitchen counters, etc.

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5. All participants will be monitored for any symptoms and placed in quarantine until the caregiver can arrive to pick them up. We understand that not all coughs, fevers, and shortness of breath are from this virus- more than likely it is the common cold. The safety of the whole population at Sky Cliff Center is our main concern. Because Coronavirus seems to be highly contagious, it is our responsibility to act upon any of these symptoms. We know that if we have a participant that contracts Coronavirus we may need to close and that this would be a potential hardship for all caregivers.
6. We believe that your role is to determine for yourselves the risk for your participant. We encourage you to educate yourselves and if the decision is made to keep your participant home, we understand that decision.

We will continue to evaluate our response to this health crisis and update you as needed. We will place this update and future updates on our website; skycliffcenter.org

Sincerely,

A handwritten signature in black ink that reads "Donna L Campbell". The signature is written in a cursive style with a large initial 'D' and 'C'.

Donna L. Campbell RN

FYI: The Colorado Department of Public Health and the Environment has opened a drive-up lab facility in Lowry to test anyone with a note from the doctor stating that meet the criteria for testing. You must have a doctor's order to get tested. The Facility is located at 8100 E. Lowry BLVD, Denver, CO 80230. I recommend that if you feel a test for Coronavirus is needed that you call your doctor and see if they can send this order. This reduces the risk of exposure of this virus or other viruses by going into the doctor's office or an emergency room.